

Potranco Ranch Homeowners Association, Inc.
Board of Directors Meeting Minutes
December 12, 2018

Board Members Present:

Michael Ingersoll & Cecil Perkins & Mary Hoyt

Board Members Absent:

None

Management Representatives Present:

Rodney Herrera, Managing Agent

Location:

14603 Huebner Rd, Bldg 40, San Antonio, TX 78230

Call to Order:

The meeting was called to order at 9:07 am by Rodney Herrera

Verification of a Quorum:

A majority of the board is in attendance; a quorum was met.

1. General Membership Comments:
 - a. No owners requested to speak, and no owners attended the meeting
2. Old Business:
 - a. None
3. New Business:
 - a. Approval of prior board minutes. Michael asked to add under Annual Assessment “left as is” there was a motion, there was a motion a second. Minutes approved with changes.
 - b. 2018 Budget Review & Vote – DAMC submitted an operating budget based on 12 months of actuals. The Board reviewed and made the following changes: Increased Legal/Professional by 500.00 which is taken out of the Debris removal which is the PID; Increased force mow to 1000.00; Combined Holiday Lighting and Committee to 3000.00 Increased NNO Fund to 3000.00, add a Meeting Expense 160.00 (School), Mary suggested removing all PID items. A motion was made to accept with changes, there was a second, motion passed with changes Board also would like to open a reserve account and add a line to the balance sheet. They agreed to Move 10,000 into the account there was a motion and a second motion passed.
 - c. Annual Meeting Follow Up Review Membership Concerns – Spoke regarding the homeowner concerns over the PID letter.
4. Executive Session – The Board went in to executive session and a discussion took place regarding properties that were not in compliance. The Board exited executive session and announced an overview of what was discussed.
5. Adjournment – With nothing further to discuss a motion was made, seconded and all approved to adjourn the meeting. The meeting was adjourned at 10:50 am

Respectfully Submitted by:

Kacee Hurt, on behalf of Association Secretary